

Financial Needs Assistance Policy:

Recreational Gymnasts

It is the intent of Riverside Gymnastics Academy to offer financial assistance to students. The amount of assistance is determined by the Scholarship Committee and RGA Board of Directors, and may vary from year to year, depending upon the financial status and cash balance of the RGA Tuition assistance fund. Further information is available at the front desk.

Instructions for Tuition Assistance:

1. Fill out the application form completely
2. Provide letter from parent or guardian requesting tuition assistance and explain circumstances
3. Provide most recent tax return or evidence of financial need which may include:
 - a. Paycheck stubs
 - b. Social security disability statements
 - c. Proof of acceptance into the Federal Free and Reduced Lunch Program or WIC
 - d. Food Stamp Award
 - e. Aid for Dependent Children Award
 - f. Notice of eligibility from Adult and Family Services or Social Security qualification
4. Gather any additional documentation that may be relevant
5. Submit all of the information above in a secured envelope to the Office Manager

If any additional information is requested, you must provide it within 15 days. All information and documents will be kept in a secured location and will be kept confidential.

Financial Needs Assistance

Length of Time for Tuition Assistance:

Tuition assistance is awarded for a maximum duration of 12 months. All scholarships will be accepted and reviewed by the office manager. Families will then be asked to re-apply or to submit updated information in order to receive assistance.

While the program is reviewed annually, we do recognize that opportunities may present themselves anytime during the year.

Tuition Assistance Administration:

The Board of Directors will appoint representatives to the RGA Scholarship Committee which will include one board member. The RGA Scholarship Committee will evaluate all applications and the Office Manager will implement the Financial Needs Tuition Assistance Program.

Amount of Assistance to be Awarded:

For applicants that meet both of the financial and procedural requirements, the level of assistance awarded will be based on a sliding point scale.

Families receiving assistance are expected to pay the annual registration fee and be members in good standing. Families must also adhere to due dates for tuition and other fees. Failure to do so will result in the assistance being revoked and an inability to re-apply. If you wish to add additional classes or siblings to your tuition assistance grant, you must re-apply.

Applicants must conduct themselves as responsible members of the RGA community, in accordance with the expectations established in the RGA Mission Statement. Should the coach and/or instructor determine otherwise, the RGA Directors will make a determination if assistance should be terminated or not.

Notification:

The Office Manager and the RGA Scholarship Committee will evaluate the application and respond to the applying family within 30 days from date of receipt of the completed application package. Families will then be notified of a response date. Families are responsible for informing the Office Manager of any changes in income or circumstances within 30 days of the occurrence of the change.

Application Form –

Financial Needs Assistance Program for Recreational Gymnastics

Date: _____

Student's Name: _____

Name of Parent/Guardian Applying:

Phone Number: _____

Email: _____

Address: _____

Date Started at RGA: _____

Class / Team Child Enrolled: _____

Monthly Tuition Amount: _____

Reason for Request and Benefits for Child: _____

***I certify that all information submitted on this application, as well as any additional forms or paperwork, is true and completed; and I also understand that if any false information, omissions, or misrepresentations are discovered my application may be rejected.**

Signature of applicant

***PLEASE SUPPLY REQUESTED DOCUMENTS WHEN SUBMITTING APPLICATION.**